

INSTRUCTIONS for: a VOTER REGISTRATION APPLICATION

CHOICE #1—Complete the [ONLINE Voter Registration Application](#) if you have a PA Driver's License, OR PennDOT ID, OR the last four digits of your Social Security #, *with an uploaded signature*.

*Follow the **ONLINE Instructions** (selected entries are highlighted below)*

- #1 Legal name
- #2 "Eligibility"; #3 "Reason"- "New Registration". Complete all checked boxes.
- #4 BIRTH DATE is required (18 years old on or by next election day)- **mm/dd/YYYY**.
- #4 Phone number and email are not required but are recommended so the County Election Office can contact you.
- #5 Address; County is required; **Municipality is not required**.
- #7 Identification; Only **ONE form of ID is required**--Driver's License **OR** PennDot ID **OR** last 4 digits SS# *w/signature*.
- #8 Political Party-- can only vote in Primary Election if choose Democratic or Republican.
- #9- Voting Assistance-- Skip unless you need *physical assistance to vote*.
- #10 Changing voter registration information--can do anytime at vote.pa.gov.
- #11 Declaration- must check.
- #13 Poll Workers are needed!
- #15 **Annual Mail Ballot Request**--You may choose to receive "Annual" Mail-in Ballots" by clicking on that option. If you are an "Annual" Mail-in (or Absentee) voter, your County Election Office will send you a **renewal application** every year in February and you will be on their "**permanent voter list**". If your application for the Annual Mail-in/Absentee Ballot is approved, you will receive a **Mail-in or Absentee ballot for every election in that calendar year—primary, general, and special elections**. You may check your status [here](#)--the question, "Are you a permanent voter", will be checked "yes" or "no". If you move, you must update your voter registration address at vote.pa.gov. To cancel this option, click [here](#).

CHOICE #2—Complete the [Voter Registration PRINTED Application](#)

*Print the Blank Form: Follow the **PRINTED form Instructions** (selected entries are highlighted below.) Use black ink.*

- #1 Legal name
- #2 "Eligibility" and #3 "Reason"- "New Registration". Complete all checked boxes.
- #4 BIRTH DATE is required (18 years old on or by next election day)- **mm/dd/YYYY**
- #4 Phone number and email are not required but are helpful if the County Election Office needs to contact you.
- #5 Address; County is required; **Municipality is not required**.
- #7 Identification: Only **ONE form of ID** is required-- Driver's License **OR** PennDot ID **OR** Last 4 digits of your SS#.
- #8 Political Party-- can only vote in Primary Election if choose Democratic or Republican party.
- #9 Voting assistance- Skip unless you need *physical assistance to vote*.
- #10 Changing voter registration information--can do anytime at vote.pa.gov.
- #11 Declaration: In the BOX, write your SIGNATURE, PRINT YOUR NAME below and TODAY'S DATE below that.

Once you have completed the Voter Registration Printed Application, MAIL your application to:

Allegheny County Elections Division, 542 Forbes Avenue, Ste 609 , Pittsburgh, PA 15219. *Don't forget the stamp!*

**Note to voters NOT in Allegheny County: Your [county election office](#) can be found here.*

Voter Registration Card

- An official looking **ENVELOPE that you will receive in the mail** will hold your **Voter Registration ID Card**.
- After you send in your Voter Registration Application, (and after you turn 18-years old) it may take **3 weeks** before you receive this envelope in the mail with your Voter Registration ID Card inside. **Don't lose it!**
- *If you don't receive your ID card after that time, contact your [county election office](#) . (Allegheny County Elections Division can be reached at 412-350-4500.)*
- Be aware of deadlines for [voter registration](#) applications and [mail-in ballot](#) applications.